



National Anti Doping Agency

(An autonomous body of the Ministry of Youth Affairs and Sports, Govt of India)
Hall No. 103-104, First Floor, Jawahar Lal Nehru Stadium, New Delhi - 110003

File No. 1/21/2021/NADA

Date: 02nd August 2021

NOTICE FOR ENGAGEMENT OF LEGAL FIRM

National Anti-Doping Agency (NADA) is an autonomous body of the Ministry of Youth Affairs & Sports, Government of India. NADA is responsible for promoting, coordinating and monitoring the doping control programme in sports in all its forms across the country.

NADA invites sealed tender under two bids system for empanelment of Legal firm in the NADA. Financial bid opening will be intimated to tenderers found technically suitable. The tender is to be submitted in two envelopes i.e (i) technical document (ii) Financial bid. The sealed quotation should reach the Director General NADA latest by 27th August 2021 by 1700 hrs at the following address:

The Director General
National Anti Doping Agency
Hall No. 103-104 , JLN Stadium ,
Lodhi Road, New Delhi-110003

Accounts-cum-Administrative Officer, NADA

Tele : 011-24368274

अजीत सिंह/Ajeet Singh
लेखा एवं प्रशासनिक अधिकारी
Accounts-cum-Administrative Officer
राष्ट्रीय डोप रोधी एजेंसी
National Anti Doping Agency
नई दिल्ली -110003
New Delhi - 110003

EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF LEGAL FIRM
FOR LEGAL SERVICES TO NADA

National Anti-Doping Agency, is an autonomous Society under the administrative control of Ministry of Youth Affairs and Sports, Department of Sports, Govt. of India for implementation of country's Anti Doping programmes in Sports. The primary objective is to implement anti-doping rules as per WADA code, regulate dope control programme, to promote anti-doping education and awareness about doping and its ill effects.


2. The Result management procedures of the NADA involves legal proceedings against the athlete for Anti-Doping Rule Violation cases before the ADDP/ADAP Panels. The Anti Doping Disciplinary Panel (ADDP) consists of 15 members with five bench hearing the anti-doping rule violations. Each bench consists of one expert from Legal, Medical and Sports field. Athletes found guilty of violating Anti Doping Rules of NADA are given an opportunity to present themselves before the hearing panel and explain their cases to the hearing panel on the date and time fixed by the Panel. Anti Doping Appeal Panel (ADAP) consists of six members with two medical experts and two eminent sportspersons including two Chairmen. The panels regularly meet and hear the appeal cases.

3. In order to handle the above mentioned legal matters as well as tasks/duties/functions listed at page no. 2 of this EOI, NADA seeks to empanel eligible Law Firms for handling NADA cases before the ADDP/ADAP, various litigation cases of Anti Doping Rules of NADA before the District Courts/High Court/ Hon'ble Supreme Court of India, New Delhi and outside Delhi including arbitration cases with WADA and CAS.

4. The objective of this advertisement is to identify and empanel eligible Law Firms having requisite capability, experience & expertise and are interested in providing services to NADA at the professional fee as prescribed by NADA at Annexure-2.

Scope of work

- (i) Administrative review of procedures/SOP as per the International Standards
- (ii) Opinion and advisory in legal matters related to NADA.


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- (iii) Advice, scrutinize and prepare para-wise comments and petitions filed for and against NADA.
- (iv) Perform such other work of legal nature, as may be entrusted from time to time by NADA


The NADA reserves the right to empanel the agency based on their experience and suitability in the legal filed. Short listed legal firm shall be called for personal discussion/talk. The legal firm called for personal discussion/talk is not entitled for any TA/DA/accommodation to its representatives etc.

Eligibility Criteria:

1. Law Firm should have expertise in the matters related to Sports Law and experience in handling matters before Hon'ble Supreme Court, High Court, CAS and various other forums.
2. Firms should have experience of at least for minimum of 10 years.
3. They should have been on the panel of at least one Central Ministry/ State Govt / Govt Institute/ Organization or Department/Public Sector Banks/Public Financial Institutions/Banks.
4. Law firms must have adequate infrastructure including library, office, support staff, computer, well maintained law journals, etc.(Undertaking/Declaration for the same is required).
5. The legal firm must be familiar with all types of law preferably Civil, Contract and Corporate laws, Arbitration, Sports Law etc.
6. The applicant should be law firm only.
7. The legal firms should have handled a reasonable number of cases relating to Sports Law and related issues in various courts.
8. The firms should not engage in any activities that may cause conflict of interest with the interest of NADA in relation to Anti-Doping matters.

Methodology and Selection:

The tender received will be evaluated on the basis of methodology & selection criteria


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as stipulated in Annexure-1. There will be a cut off of 60 marks which can be suitably changed by the Authority of NADA depending upon the responses received to the advertisement.

Period of Contract:

Selected law firm shall be empanelled for a period of one year, which is extendable up to 3 years subject to satisfactory services and their services shall be availed on case to case basis. The competent authority reserves the right to terminate the empanelment of empanelled legal firm at any time without assigning any reason.

Process after submission of Applications:

- i. All applications received on or before the last date and time will be examined by the NADA to determine if they meet eligibility criteria/terms and conditions mentioned in this document including its subsequent amendment(s), if any, and whether applications are complete in all respects.
- ii. On scrutiny, any application not found in order or failing to fulfil the relevant requirement will be rejected.
- iii. NADA reserves the right to relax/waive any of the requirements of this Expression of Interest document if it is deemed fit.
- iv. NADA may shortlist the firms who fulfill the eligibility criteria, have experience and capability as per its requirement and who agree to abide by the terms and conditions of the NADA.
- v. NADA reserves the right to accept or reject any or all tender received without assigning any reason whatsoever and the NADA's decision in this regard will be final. No contractual obligation whatsoever shall arise from the tender process.
- vi. Any effort on the part of tenderer to influence evaluation process may result in rejection of the tender.
- vii. NADA is not responsible for non-receipt of tender within the specified date and time due to any reason including postal delays or holidays in between.

Terms and Conditions:

Terms and Conditions of empanelment with NADA is attached at Annexure 3.


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Paper/documents

Self attested copies of the following documents are to be submitted along with tender :

- 1) Experience certificate
- 2) Registration certificate of Company/Partnership/LLP/LLC etc., if applicable.
- 3) Lease/Rental Agreement, Title deed of office space.
4. Proof/Pictures of office showing furniture, library, Journals, Computers etc.
- 5) Any other supporting documents.

Submission of Expression of Interest:

Applications in the prescribed format as per annexure-4 are invited in sealed envelope superscripted as 'application for empanelment of legal firm for legal services to NADA'. Sealed cover should contain the firms/individual credentials/ their field of specialization/ experience/ name of the clients.

Sealed envelope containing complete set of hard copy along with enclosures, if any, should be submitted by Post to or delivered in person on or before the last date to the Director General, National Anti Doping Agency Hall No. 103-104, JLN Stadium, New Delhi – 110 003. Last date and time for submission of EOI: 27/08/2021 - 5:00 PM


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Annexure - I

Methodology and selection scoring pattern

Parameters	Score	<u>Maximum Marks</u>
Constitution – Law firm	5	5
Presentation	15	15
Experience		
>10-15 yrs	25	30
>15 yrs	30	
Empanelment with other Government agency	10	<u>20</u>
No of cases handled in the relevant field in Sports Law		
51-100	20	30
101-200	25	
> 200	30	
Total marks		<u>100</u>

In case of firms getting identical marks, the Agency which has handled higher number of cases shall be selected.


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National Anti Doping Agency
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New Delhi - 110054

Terms and Conditions for empanelment with NADA

1. You will abide by terms and conditions of NADA and you will not claim any retainer fee or employment in NADA's service,
2. You will not accept any case against the NADA,
3. You will take necessary steps to protect the interest of the NADA in matters entrusted to you from time to time.
4. Empanelment does not confer any right or claim that you alone should be entrusted with the NADA's work.
5. The NADA may at any time at its discretion withdraw from you any proceedings, matter, brief and may discontinue you as the NADA's advocate without assigning any reason thereof and without paying any further fees.
6. You will keep the NADA informed about the developments in the matters entrusted to you.
7. Unless a case is specially assigned to you by the NADA, you will not on your own receive Summons / Notices on their behalf in the matter and even if you receive, if no Vakalatnama is given to you, you shall not deal with such cases. However, you will immediately inform the NADA in this regard.
8. You shall not use NADA's name or symbol logo in your letter heads, sign boards name plates etc.
9. Your performance will be reviewed on yearly basis and if your services are not required or are not found upto the mark, the NADA may remove you from panel and the cases/matters entrusted to you will be taken back from you.
12. You are required to maintain absolute secrecy about the cases of the NADA as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the NADA.



The sealed quotation should reach the Director General NADA latest by 17th August 2021 by 1600 hrs at the following address:
The Director General
National Anti Doping Agency
Hall No. 103-104 , JLN Stadium ,
Lodhi Road, New Delhi-110003

FINANCIAL PRICE BID

Name of the Bidder: _____ Ref. No. _____

S. No	Description of items	Consolidated Amount	
		Rs. in Figure	Rs. in Words
	Cost of Cited Scope of Work		
	Rate of GST		
	Total		

Undertaking : I/We have read & understood the terms & conditions of the Contract before quoting the above price.

I/We confirm that the above quoted prices are inclusive of all taxes.

Name of the Contact Person: _____

Tel/Mobile No.: _____

Email-ID: _____

Date:

Signature with Seal /Stamp of the Bidder Place:

Address of the Bidder:


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