राष्ट्रीय डोप रोधी एजेंसी
(युवा कार्यक्रम और खेल मंत्रालय भारत सरकार का एक स्वायत्त निकाय)
हॉल्ले नं. 103–104, प्रथम तल, जयपुर, नई दिल्ली-110003
फाइल संख्या 1/37/2018/नाडा
दिनांक 11 जनवरी, 2022

अनुबंध के चयन की सूचना

राष्ट्रीय डोप रोधी एजेंसी (नाडा) युवा कार्यक्रम और खेल मंत्रालय भारत सरकार का एक स्वायत्त निकाय है। डोप नियंत्रण कार्यक्रम को बढ़ाना देने, समन्वय और निगमणी स्थापित की उपस्थापित पूरे देश में नाडा द्वारा हर तरह के खेलों में किया जा रहा है।

राष्ट्रीय डोप रोधी एजेंसी (नाडा) कंप्यूटर विशेषज्ञ - सिस्टम प्राधिकृत तथा अन्वेषक के चयन के लिए भारतीय नागरिकों से आवेदन आमंत्रित करती है। मर्मत/अनुबंध का विवरण, आवश्यक योग्यता, पात्रता मानदंड इत्यादि के विवरण के लिए नाडा के आधिकारिक वेबसाइट www.nadaindia.org से डाउनलोड किया जा सकता है। आवेदन प्राप्त करने की अंतिम तिथि 24 जनवरी, 2022 है।

पूर्व रूप से भरे गये आवेदन पत्र को एक सिफारिश में महानिदेशक, राष्ट्रीय डोप रोधी एजेंसी, हॉल्ले नं. 103–104, प्रथम तल, जयपुर, नई दिल्ली-110003, को प्रेसीडियम जाए। साहाय्य के लिए किसी तरह की टीएस/डी देने की अनुमति नहीं होगी। नाडा इस विज्ञापन को बिना कारण बताये रद्द करने का अधिकार रखता है।

लेखा एवं प्रशासनिक अधिकारी, नाडा
फोन: 011-24368274

प्रमुख सिद्ध/Ajay Singh
उप महानिदेशक/ Accounts-cum-Administrative/ Officer
राष्ट्रीय डोप रोधी एजेंसी/National Anti-Doping Agency
हॉलले नं. 103-104, प्रथम तल, जयपुर, नई दिल्ली-110003
National Anti Doping Agency
(An autonomous body of the Ministry of Youth Affairs and Sports, Govt of India) Hall No. 103-104, First Floor, Jawaharlal Nehru Stadium, New Delhi - 110003

File No. 1/37/2018/NADA

NOTICE FOR CONTRACT ENGAGEMENT

National Anti-Doping Agency (NADA) is an autonomous body of the Ministry of Youth Affairs & Sports, Government of India. NADA is responsible for promoting, coordinating and monitoring the doping control programme in sports in all its forms across the country.

Application in the prescribed form are invited for engagement of ‘Computer Expert – System Admin’ and Investigator” in NADA on contract basis. Further details w.r.t. to job description, qualification/experience, eligibility condition etc may be downloaded from www.nadaindia.org. The last date for receipt of application is 24th January, 2022.

How to apply

Application duly completed should be sent to Director General, National Anti Doping Agency, Hall No. 103-104, First Floor, JLN Stadium, New Delhi-110003. NADA reserves right to cancel this advertisement without assigning any reason thereof. No TA/DA shall be given for interview.

Accounts-cum-Administrative Officer, NADA
Tele : 011-24368274
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Post and its Nature</th>
<th>Job description</th>
<th>Qualifications and Experience</th>
<th>Monthly remuneration</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>System Admin (01)</td>
<td>Design, build, deploy and maintain IT applications</td>
<td>7+ years of proven software design/development experience in IT</td>
<td>Rs 70,000/-Rs 85,000/- (Salary shall be fixed based on the experience of the deserving candidates)</td>
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<td></td>
<td>(Contract for 1 year extendable upto 3 year under certain conditions.)</td>
<td>Manage cloud server for efficient resource utilization</td>
<td>Hands-on experience with software development and system administration</td>
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<td></td>
<td></td>
<td>Participate in and support application security reviews</td>
<td>Knowledge of Linux, Tomcat, Apache, Nginx, Postgres, MySQL, Java, Springboot, PHP, Container, Docker</td>
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<td>Working closely with stakeholders to understand business requirements and help translate these into technical requirements for the development team</td>
<td>Experience in database design and management</td>
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<tr>
<td></td>
<td></td>
<td>Designing, building and configuring applications to meet business process and application requirements</td>
<td>Experience in managing cloud infrastructure</td>
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<td>Track existing processes and offer solutions for improvement</td>
<td>Knowledge and experience of creating and implementing design systems</td>
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<td></td>
<td></td>
<td>Respond to daily operational needs and react to them, avoiding service disruptions and information security requirements</td>
<td>Experience of working for a government set up/project preferably with NIC for at least 4 years</td>
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<td>Responsible for day-to-day management, resource planning and work allocation to meet service levels</td>
<td>Good communication skills - verbal and written</td>
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<td>Work effectively in collaboration with other team members</td>
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<td>Directing the development team in the design and development</td>
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<tr>
<td>2</td>
<td>Investigator (01)</td>
<td>To investigate on matters pertaining to anti doping rule violations and gathering necessary evidence/information.</td>
<td>Serving/Retd. Officer of Central Investigation/Intelligence Agency not below the rank of Inspector with at least 5 years of experience of investigation.</td>
<td>Rs. 40,000/-</td>
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<td>(Contract for 1 year extendable upto 3 year under certain conditions.)</td>
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<td>Age limit - 65 years in case of Retd. Officer</td>
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</table>
General Conditions

1. Candidates may submit their applications on plain paper accompanied with attested copies of certificates and passport size photograph duly pasted and attested on the application form.
2. The engagement shall not confer any right for regular or continuous employment in this office.
3. Applications received after the closing date of the advertisement will not be entertained and incomplete applications are liable to be rejected.
4. Mere submission of application by the candidate does not confer any right upon them to be called for interview.
5. Application duly completed should be sent in a cover superscripted ‘Application for the post/services of _______’ to Director General, National Anti Doping Agency, Hall No. 104, First Floor, JLN Stadium, New Delhi-110003 no later than 24.01.2022.
6. No TA/DA will be paid for appearing in interview. Candidates working in Government and appearing for interaction/interview will be reimbursed the TA/DA as per their entitlement.
7. NADA reserves right to cancel this advertisement without assigning any reason thereof.
8. Relaxation may be given in case of deserving candidates.
9. Please attach self-attested photocopies of educational qualification, experience certificates along with the application.
10. A Screening Committee shall screen the received applications for qualification, experience, age etc and prepare a shortlist of eligible candidates.

Administrative cum Accounts Officer
011-24368274
Curriculum Vitae

1. Post applied for

2. Name of the applicant

3. Father's Name

4. Spouse's Name
   (In case, married)

5. Date of Birth (DD/MM/YYYY)
   Age:

6. Nationality

7. Gender

8. Category (UR/SC/ST/OBC/PH)

9. Address for communication

10. Permanent Address

11. E-Mail ID

12. Telephone/Mobile No.
13. Educational Qualification:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Exams Passed</th>
<th>Course/ Programme</th>
<th>Board / University</th>
<th>Year</th>
<th>Percentage (%)</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Senior Secondary</td>
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<td>2.</td>
<td>Higher Senior Secondary</td>
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<td>3.</td>
<td>Graduation</td>
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<td>4.</td>
<td>Post-Graduation</td>
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<td>5.</td>
<td>Any Other</td>
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</tbody>
</table>

(Please attach self-attested photo copies of the testimonials)

14. Details of Professional Qualification:

15. Experience if any:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of organization with address</th>
<th>Nature of Appointment (Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.)</th>
<th>Post held &amp; Salary</th>
<th>From dd/mm/yy</th>
<th>To dd/mm/yy</th>
<th>Nature of duties / Department/ Field of experience (attach experience Certificate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>2.</td>
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</tbody>
</table>

(Please use extra sheets if required)

16. Any other relevant information
Which you would like to mention in support of your suitability for the post applied for.

17. DECLARATION:

(I) I hereby declare that I fulfill the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found
false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature/ appointment is liable to be cancelled / terminated.

(ii) I have enclosed the required self-attested copies of the certificate.

Place: 

(Signature of the applicant) 

Date: 